

# REQUEST FOR PRODUCT CERTIFICATE/ REGISTRATION/LICENCE FORM\*

\*Request for Technical Evaluation Report

**IMPORTANT:** The quality and completeness of the documentation submitted by the Applicant directly influences the time and cost of processing the Registration/Licence request. Incomplete applications will not be processed

**SERVICE LEVEL AGREEMENT (SLA) REFERENCE** (if available)

**DATE**

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**REGISTRATION/LICENCE REQUEST FOR** (country name)

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**PURPOSE OF APPLICATION**

**NEW**

**RENEWAL**

**REVISION**

PURPOSE OF APPLICATION	NEW	RENEWAL	REVISION
Registration			
Licence			
Product Certificate 1 (PC-1 Nigeria)			
Product Certificate 2 (PC-2 Nigeria)			
Product Certificate 3(PC-3 Nigeria)			
Technical Evaluation Report (TER Kuwait)			
Other (Please specify)			

**APPLICANT DETAILS**

Contact person	
Company name	Company address
Email address	Telephone No.

**APPLICANT TYPE**

Authorised Dealer Third-party Logistics Trader	Authorised Distributor Manufacturer Others (please specify)
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**REGISTRANT/LICENCEE DETAILS** (please provide details if you have any existing valid Registration/Licence for any of your products)

Registration No.	
Licence No.	
TER No.	
PC-1 No.	
PC-2 No.	
PC-3 No.	
Other (please specify)	

**PAYMENT DETAILS** (partly responsible for paying the certification service applied for, if different from the Applicant)

Contact person	
Company name	Company address
Email address	Telephone No.
Payment type                      Cash                      Credit	Addresses where invoice are to be sent
Intertek Credit Reference No.	
Invoice Currency to be used	

**DECLARATION**

Please tick here	To confirm that the above details are correct	
	To confirm our agreement with the Intertek’s Terms and Conditions (Global) and Shipment Certification Service which are available at <a href="http://www.intertek.com/terms">www.intertek.com/terms</a> .	
Name	Position	Signature

**DOCUMENTS ATTACHED TO THIS APPLICATION**

Factory Audit Report	QMS Certificates (e.g. ISO 9001, ISO/TS 16949)
Suppliers Declaration of Conformity (SDoC)	Product Data Sheet/Technical Data Sheet
Product Identity Declaration	ISO/IEC 17025 Accreditation Certificate
Verified Manufacturers Testing Certificate	Photographs of Products
Others (please specify)	

Thank you for taking the time to fill out this form. We appreciate your business.

Please visit our website [www.intertek.com/government](http://www.intertek.com/government) to learn about the shipment certification services for other countries.

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**NOTE:** Please complete the below required details if this information has **NOT** been made available in the submitted invoice/shipment documents or has **NOT** been provided separately in editable electronic format (e.g. Word, Excel, rich text format document). Should you require additional space, please attach **EXTRA SHEETS** using the same template as below.

**PRODUCT DETAILS - GENERAL**

SN	PRODUCT DESCRIPTION	MODEL/TYPE/BATCH NO.	HS CODE	BRAND	COUNTRY OF ORIGIN	MANUFACTURERS NAME AND ADDRESS	STANDARD REFERENCE
01							
02							
03							
04							
05							
06							
07							
08							

**Additional Information provided on separate sheets:**

**YES** (No. of additional sheets)

**No**

In general, the Applicant acknowledges that all imported goods which are subject to specific programme requirements may be randomly selected for inspection and testing for safety, quality and trade compliance purposes at the customs territory of the importing country. Intertek performs the evaluation of conformity based on a random sampling of their products and on testing of limited parameters through risk assessment approach. The applicant agrees to take responsibility and acknowledges that they are aware of the customs legislative and regulatory requirements governing the import of their products and commit to comply with those requirements.

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**PRODUCT DETAILS – AUTOMOTIVE VEHICLES**

SN	BRAND OF VEHICLE	VEHICLE TYPE (E.G. PASSENGER CAR)	VEHICLE MODEL (E.G. 1.8 GLI)	MODEL YEAR	AGE (FOR USED VEHICLES ONLY)	COUNTRY OF ORIGIN	VIN NUMBER	REGISTRATION/LICENCE (SoR/TER/PC, IF AVAILABLE)
01								
02								
03								
04								
05								
06								
07								
08								

**Additional Information provided on separate sheets:**

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